

SPLIT RENT FORM

Please fill out this form ONLY if you need the rent divided somehow other than evenly between the residents.

Each apartment's rent is split equally by how many residents are living in your apartment. However, we understand that some residents wish to split the rent differently amongst themselves. To be sure that our records are correct, your rental payments are applied correctly, and your Certificate of Rent Paid is correct for tax purposes, please fill out this form and return it to the office as soon as possible. Completion of this form will also help reduce the amount of late fees and any unnecessary late notices.

Apartment Number _____ Monthly Rent Total \$ _____

Resident 1 _____ Resident 1 Amount \$ _____

Resident 2 _____ Resident 2 Amount \$ _____

Resident 3 _____ Resident 3 Amount \$ _____

Resident 4 _____ Resident 4 Amount \$ _____

Resident 5 _____ Resident 5 Amount \$ _____

Signature _____ Print Name _____

Date _____

When completed, this form will be kept in your file.



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